



### **Job Title: Youth Development Professional (YDP)**

**Job Summary:** We are seeking a passionate and dedicated Youth Development Professional to join our organization. The YDP will be responsible for implementing and overseeing programs that promote the social, emotional, and educational development of youth participants. This role involves fostering positive relationships, providing mentorship, and creating a safe and supportive environment where young people can learn and grow.

### **Responsibilities:**

1. Implement age-appropriate programs and activities that align with the organization's mission and goals. These programs include Literacy, Art, Athletics, and Character building.
2. Foster positive relationships with youth participants, families, and community members.
3. Provide guidance and mentorship to youth, supporting their personal and academic growth.
4. Ensure the safety and well-being of all participants during program hours.
5. Collaborate with colleagues to coordinate events, field trips, and other program logistics.
6. Maintain accurate records of program attendance, incidents, and participant progress.
7. Communicate regularly with parents/guardians regarding program updates and participant achievements.
8. Attend staff meetings, training sessions, and professional development opportunities as required.
9. Uphold organizational policies and procedures, including those related to safety, health, and behavior management.
10. Evaluate program effectiveness and make recommendations for improvements based on participant feedback and outcomes.

### **Qualifications:**

- High school diploma or equivalent GED
- Experience working with youth in a formal or informal educational setting.
- Strong communication and interpersonal skills.
- Ability to work collaboratively as part of a team.
- Patience, empathy, and a genuine interest in supporting youth development.
- CPR/First Aid certification (or willingness to obtain upon hire).
- Must be 18 years or older

### **Physical Requirements:**

- Ability to stand, walk, and sit for extended periods.
- Ability to lift and carry up to 25 pounds.

**Working Conditions:**

- Work hours may include one Saturday a month
- Shifts include 2:30 pm - 6:00 pm on weekdays
- Exposure to indoor and outdoor environments depending on program activities.

**Benefits:**

- Professional development opportunities to enhance skills and knowledge in youth development.

**Additional Requirements:** Must pass a background check.

**References:** 3 non family references are required

**Our Mission:** To enable all young people in Washington County, especially those who need us most, to reach their full potential as productive, caring, responsible citizens.